



**Tuesday, April 8, 2014
Regular Meeting Minutes**

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Mr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School District Clerk

Board of Education Members – Diane E. McBride, president; Pamela J. Reinhardt, vice president; Robert C. Bower; Jean M. Chaudari; Rosie B. Mitchell; Sue A. Smith; Phyllis P. Wickerham

Superintendent of Schools – J. Kenneth Graham Jr., Ph.D.

School District Clerk – Karen A. Flanigan

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, April 8, 2014, in the Dee Strickland Conference Room at the Ninth Grade Academy, 2000 Lehigh Station Road, Henrietta, NY 14467.

2. ANTICIPATED EXECUTIVE SESSION

A. Call to Order

- B. Anticipated executive session to discuss the third quarter Employee Grievance Report; a Memorandum of Agreement between the district and RHASP Chapter; two personnel matters including administrative vacancies and conduct evaluation; and a parent complaint regarding instruction**

MOTION TO ENTER EXECUTIVE SESSION AT 6:32 P.M. TO DISCUSS THE THIRD QUARTER EMPLOYEE GRIEVANCE REPORT; A MEMORANDUM OF AGREEMENT BETWEEN THE DISTRICT AND RHASP CHAPTER; TWO PERSONNEL MATTERS INCLUDING ADMINISTRATIVE VACANCIES AND CONDUCT EVALUATION; AND A PARENT COMPLAINT REGARDING INSTRUCTION

MOVED: Mr. Bower

SECONDED: Mrs. Wickerham

MOTION CARRIED: 6-0

Mrs. Mitchell arrived at 6:40 p.m.

MOTION TO EXIT EXECUTIVE SESSION AT 6:47 P.M.

**MOVED: Mrs. Wickerham
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

3. OPENING OF PUBLIC MEETING

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

The meeting was called to order at 7 p.m. The Pledge of Allegiance was recited; introductions were not needed. During agenda review Item #9D was deleted as it was already included under Item #10. There were no announcements.

4. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE(S)

There were no student representatives in attendance. Mrs. Wickerham asked why the student representatives had not been in attendance. Dr. Graham will check with Mrs. Patton and report back.

5. PUBLIC FORUM

A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda

There was no one in the audience wishing to speak.

6. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #6A-F)

- A. Report of bills audited and paid during March 2014
- B. Action pertaining to the award of bids – General office supplies
- C. Action pertaining to approval of a Memorandum of Agreement between the district and the RHASP Chapter
- D. Action pertaining to approval of a donation – Target Books for Schools Program
- E. Action pertaining to approval of CSE/CPSE recommendations
- F. Action pertaining to approval of Board of Education meeting minutes – 3/25/14

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #6A-F**

**MOVED: Mrs. Smith
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

7. PERSONNEL ACTIONS (Reference appendix #7A)

- A. Action pertaining to approval of Personnel Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS**

**MOVED: Mrs. Chaudari
SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0**

8. MONROE #1 BOCES ANNUAL ELECTION AND BUDGET VOTE (References appendices #8A-B)

- A. Action pertaining to approval of a resolution casting one vote for the election of Christine DeTurck, resident of the Honeoye Falls-Lima Central School District; Edward F. Knaak, Jr., resident of the East Irondequoit Central School District; and Frederick Shippey, resident of the Penfield Central School District, as members of the Monroe #1 BOCES board for a term of office which will begin July 1, 2014, and end June 30, 2017

**MOTION PERTAINING TO APPROVAL OF A RESOLUTION
CASTING ONE VOTE FOR THE ELECTION OF CHRISTINE
DeTURCK, EDWARD F. KNAAK, JR., AND FREDERICK
SHIPPEY AS MEMBERS OF THE MONROE #1 BOCES
BOARD FOR A TERM OF OFFICE WHICH WILL**

BEGIN JULY 1, 2014, AND END JUNE 30, 2017
MOVED: Mrs. Wickerham
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0

- B. Action pertaining to approval of a resolution to approve the proposed BOCES administrative budget in the amount of \$5,231,993 for the 2014-15 fiscal year

**MOTION PERTAINING TO APPROVAL OF A
RESOLUTION TO APPROVE THE PROPOSED
BOCES ADMINISTRATIVE BUDGET IN THE
AMOUNT OF \$5,231,993 FOR THE
2014-15 FISCAL YEAR**
MOVED: Mrs. Wickerham
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0

9. WORKSHOP: BUDGET DEVELOPMENT (Reference appendices #9A-D)

A. Allocation of Incremental 2014-15 State Aid

Mr. Whitmore discussed the implications of the recently adopted state budget. It was recommended that the incremental state aid be incorporated into the proposed 2014-15 budget, which is scheduled for board adoption tonight.

B. 2014-15 Revenue Budget BOE

Mr. Whitmore reviewed the updated 2014-15 Revenue Budget, which reflects the incremental state aid being applied to reduce appropriated fund balance and reserve usage. He explained that part of the agreed upon budget is a real property tax freeze credit, which will be provided to the homeowners of districts staying within their tax cap. This would mean 100 percent of the tax rate increase next year would be reimbursed to homeowners by the state in the form of a refund check. Mrs. Smith asked for a talking point on this to use at the board's upcoming parent group budget presentations. Mrs. Reinhardt said we will inform taxpayers what the governor is saying, but we are not promising it.

C. Superintendent's Recommended 2014-15 Budget

Dr. Graham said he streamlined the handout after his Rush-Henrietta Rotary Club presentation.

D. Action pertaining to adoption of the Proposed 2014-15 Budget

This item was deleted as it is a duplicate of Item #10A.

10. PROPOSITIONS FOR COMMUNITY REFERENDUM (Reference appendix #10A)

- A. Action pertaining to adoption of the propositions for community referendum – 1-Budget Proposition, 2-Bus Expenditures, 3-Capital Expenditures, 4-2014 Capital Reserve Fund

**MOTION PERTAINING TO ADOPTION OF THE
PROPOSITIONS FOR COMMUNITY REFERENDUM**
MOVED: Mr. Bower
SECONDED: Mrs. Mitchell
MOTION CARRIED: 7-0

11. WORKSHOP: BUDGET COMMUNICATION (Reference appendices #11A-C)

A. Action pertaining to acceptance of the 2014-15 Property Tax Report Card

Mr. Whitmore provided a brief overview.

**MOTION PERTAINING TO ACCEPTANCE OF
THE 2014-15 PROPERTY TAX REPORT CARD**
MOVED: Mrs. Chaudari
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0

B. Action pertaining to acceptance of the Budget Notice

Mr. Whitmore said this is the same type of information as on the Property Tax Report Card, but this information is included in the Budget Newsletter.

**MOTION PERTAINING TO ACCEPANCE
OF THE BUDGET NOTICE**

MOVED: Mrs. Chaudari

SECONDED: Mrs. Smith

MOTION CARRIED: 7-0

C. Communication Plan

Dr. Graham said a draft of the *Budget Newsletter* would be included in the next board packet. He also stated that newsletters would be in town halls and libraries this year. He said the biggest part of the communication plan would be the presentations board members will be making at district schools. Board members offered their thoughts on a couple of modifications to the budget handout. Dr. Graham will update it and get it to Mrs. Flanigan for copying and distribution.

12. SUPERINTENDENT’S REPORT (Reference appendix #12A)

A. Written: Extracurricular Activity Stipends – Third Quarter Report

Dr. Graham said this is a report requested by the board. Mrs. Smith commented on the number of time and a half payments and asked if it might be cost effective to look at hiring someone. Dr. Graham will do a cost analysis.

B. Oral Information

- MCSPEAC update per request from Mrs. Reinhardt – Dr. Graham reminded everyone that MCSPEAC is about a positive branding effort for public education and explained the three phases of it - banners in the airport, a website to promote the quality of education received, and television spots (testimonials about people’s view on public education), which just started. He said Rush-Henrietta has not actively participated in the public solicitation piece.
- New board conference room – Dr. Graham has been told the new conference room will be available by July 1. However, if this does not happen, he asked if the board was willing to hold their board meetings at the TOC so the NGA library can be moved into the Dee Strickland Conference Room over the summer. Board members were ok with this.
- Reminder – Henrietta Chamber of Commerce Annual Awards Celebration is May 14. All board members are planning to attend. Dr. Graham will reserve a table.
- State test refusals – Dr. Graham said the district had six refusals (up three from last year) and nine medical absences (also up from last year). Across the state, numbers were up quite significantly. He said although the numbers are going up, Rush-Henrietta is fine. Dr. Graham provided input regarding the tests, including some concerns he had. Mrs. Wilson also added thoughts on her concerns, but stated how blown away she was with how well Rush-Henrietta students did do. She was pleased and proud of the performance of our students.

13. OLD BUSINESS (Reference appendix #13A)

A. Board Acknowledgement of Initial and Subsequent E-mails

The verbiage was reviewed and everyone was in agreement with it. It will be used in an e-mail, not a letter format, sent by the board president.

14. BOARD MEMBER REPORTS

A. MCSBA Steering Committee (March 26)

Mrs. Reinhardt will double check to make sure she forwarded the minutes. She said dues would be going up .3 percent.

B. MCSBA Legislative Committee (April 2)

Mrs. Reinhardt was unable to attend. Dr. Graham said Jody Siegle, MCSBA executive director, provided her legislative report and annual debriefing of the lobbying trip, and talked about agendas for next year.

C. Student Achievement Institute (NYSSBA)

Mrs. Wickerham attended and provided an overview of the institute. She stated how interesting it was and how impressed she was with the feature speaker, Bill Dagget, Ed.D., Founder and Chairman of the International Center for Leadership in Education. He talked about a call for educational reform – cultures of high expectations and relevance of instruction. There was another speaker who spoke about the common core and said it’s not about the data, but what you do with the data that’s important.

Mrs. Wickerham also attended the DPAC meeting (April 3) for Mrs. Chaudari. The highlights included DPAC going out with a smaller, more direct survey; Mrs. Wilson talking about the technology results; and Dr. Graham mentioning full-day kindergarten.

15. CLOSING OF MEETING

A. Board Meeting Recap

- Henrietta Chamber of Commerce dinner is May 14. Mark your calendars.
- Board members and the superintendent will report on the NSBA Conference at the next meeting.
- There will be an anticipated executive session for teacher and ASP negotiations at the next meeting (preliminary discussion regarding contract negotiations).
- Dr. Graham will contact the high school principal regarding student representatives’ attendance at board meetings.
- Extracurricular Activity Stipends – Dr. Graham will do a cost analysis for hiring someone.

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 8:18 P.M.

MOVED: Mr. Bower

SECONDED: Mrs. Smith

MOTION CARRIED: 7-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, April 22, 2014.

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: April 22, 2014